TALENTBRIDGE OUTSOURCE

Hiring brief checklist

1. Define the work

Prepare job title, duties, required skills, seniority, headcount and the actual country, state or city of work, including remote work.

2. Confirm the employment model

Identify the proposed employer and payroll payer. Specify direct recruitment or the TalentBridge payroll arrangement to be assessed.

3. Agree practical terms

Provide salary range, benefits, hours, target start, duration, work authorisation needs and any safety or professional credential requirements.

4. Organise selection

Name the decision-maker, interview stages, required lawful checks, feedback timeline and onboarding contact. Agree recruitment fees and any replacement terms in writing.

Discuss your requirements

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Service information only. Scope, availability, fees and responsibilities are confirmed in the applicable written agreement.